



BHARAT SANCHAR NIGAM LIMITED  
(A Govt. of India Enterprise)

**SEA Section**

**Corporate Office,**

7<sup>th</sup> Floor, Bharat Sanchar Bhawan,  
Janpath New Delhi - 110001

**No. 1-7/2016 SEA BSNL.**

**Dated 8<sup>th</sup> August, 2016**

**OFFICE MEMORANDUM**

**Subject:** - Appointment of Senior Administrative Grade [SAG] level officer of organized Finance & Accounts services of Central Government in Bharat Sanchar Nigam Limited (BSNL) on deputation basis.

**Ref:** - This office OM No. 13-2/2016 SEA/BSNL Dated: 22<sup>nd</sup> June, 2016.

Bharat Sanchar Nigam Limited proposes to fill up the vacant posts of Sr. General Manager/General Manager (SAG) of Telecom Finance in different locations of India from amongst the officers of organized Finance & Accounts services of Central Government working in SAG grade in various Ministries/Departments of Government of India, on deputation basis.

- (i) The eligibility conditions for selection to the post of Sr. General Manager/General Manager (Finance), is given at **Annexure-A.**
- (ii) Terms and conditions of deputation for the post of Sr. General Manager/General Manager (Finance), is given at **Annexure-B.**
- (iii) Application pro-forma for applying is given at **Annexure-C.**
- (iv) List of vacant posts along with station name at **Annexure-D.**
- (v) Brief description of duties attached to the post at **Annexure-E.**

2. The period of deputation will be for three years. The pay of the officers selected shall be regulated in terms of DPE OM No-2(70)/08-DPE (WC)-GL-XVI/08 dated 26<sup>th</sup> November, 2008.

3. The Heads of the Department are requested to forward the applications of the willing and eligible officers duly recommended and who can be spared on their being selected. No withdrawal, after their selection on deputation, will be entertained. Personal data may be sent in the enclosed pro-forma (Annexure-C) along with (i) attested true copies of ACRs for the last five years (ii) Integrity certificate, and (iii) Vigilance clearance, to the undersigned so as to reach positively on or before 16.9.2016.

Encs:- Annexure A, B,C,D and E.

(Sunil Rajput)

Assistant General Manager (SEA)

Telephone No-011-23722991/Fax-23766002

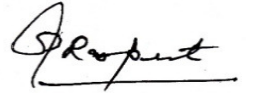
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**No. 1-7/2016 SEA/BSNL.**

**Dated 8<sup>th</sup> August, 2016**

Copy to:-

1. Deptt. of Public Enterprises, New Delhi w.r.t OM No.23(8)/2002-GM dated 23<sup>rd</sup> February,2016.
2. All Ministries/Departments of Govt. of India.
3. Member (Finance), Department of Telecommunications, Sanchar Bhawan, New Delhi-110001, w.r.t OM No.11-40-SEA-I (Pt.) dated 11.3.2016.
4. Comptroller and Auditor General, Bahadur Shah Zafar Marg, New Delhi-110001.
5. Controller General of Accounts, Lok Nayak Bhawan, Khan Market, New Delhi.
6. Controller General of Defence Accounts, Ulan Batar Road, Palam, Delhi Cantt-110010.
7. Joint. Director (Estt.), Railways Board, New Delhi.
8. Controller of Accounts, Ministry of Pension Public Grievances & Pension, B Wing, 3<sup>rd</sup> Floor, Lok Nayak Bhawan, New Delhi.
9. Director of Accounts, Cabinet Secretariat, East Block IX, Level VII, R K Puram, New Delhi-110066.
10. DGM (Corporate Marketing), BSNLCO, New Delhi-110001. It is requested that the vacancy circular may be given wide publicity by way of publishing it in the Employment News/Rozgaar Samachar on DAVP rates.
11. DGM (IT), BSNLCO, New Delhi. It is requested that the vacancy circular may be uploaded on BSNL Website.
12. Guard File/Spare.



(Sunil Rajput)

Assistant General Manager (SEA)

Telephone No-011-23722991/Fax-23766002

**Annexure-A**

Particulars and eligibility conditions to fill up the post of Sr.GM/GM in BSNL.

1.	Name of the post	Sr. General Manager/General Manager (Telecom Finance), in BSNL.
2.	Scale of Pay	Rs. 62000-80000/- [E9]
3.	Eligibility	Officers of Organized Finance and Accounts service, Gr. A of Govt. of India.  (i) Holding SAG post on regular basis. (ii) Preference will be given to IP&T AFS due to their prior experience/expertise of having worked as IFAs in operational wing of DOT/BSNL.
4.	Age	Not exceeding 56 years as on the date of this notification
5.	Duration of deputation	Period of deputation will be for three years.

Note:-“Officers opting for deputation may be designated as Sr. GM based on their length of service vis-a-vis the absorbed officers”.

Terms and Conditions of deputation for the post of Sr.GM/GM of Finance in BSNL

**1. PERIOD OF DEPUTATION:**

(a) The deputation is for a period of three years, which will commence on the date, the officer relinquishes charge of his post from parent office/department and end on the date he resumes charge in his parent office.

(b) Willing officer has to give his choice of posting (maximum three places, according to his choice of preference). It is the prerogative of BSNL to decide the posting place of the deputationist, from the choice as per the requirement of the Company.

(c) During the period of deputation, if the performance of the deputationist do not found satisfactory up to the expectations of the Company, he/she shall be transferred to other station. However, in such cases, the officer will be transferred as per BSNL's transfer guidelines with transfer grants. BSNL also reserves the right to repatriate any officer prematurely without assigning any reason.

**2. PAY ETC. OF DEPUTATION TO BSNL:**

As per DPE OM No-2(70)/08-DPE (WC)-GL-XVI/08 dated 26<sup>th</sup> November, 2008, the Government officers, being taken on deputation in BSNL, will continue to draw the salary as per their entitlement in the parent Department.

**3. TA AND TRANSIT PAY:**

BSNL will bear the cost of transfer travelling allowance of the officers, including his family (as defined in SR-2) in respect of the journey for joining his post in the BSNL in accordance with the Rules of BSNL on the subject. While on deputation, the officer will draw TA in respect of his work as per BSNL Rules. The BSNL will also pay to the officer, his joining time pay both ways, the joining time being regulated under the Central Government Rules.

**4. PENSION & LEAVE:**

The officer will be governed by the Pension & Leave Rules of the parent department.

**5. LEAVE SALARY AND PENSION CONTRIBUTION:**

BSNL will pay the leave salary and pension contributions [LSPC] at the rates in force from time to time in accordance with the orders, issued under FR 116 and FR 117 for the period of deputation. The pension contribution is to be calculated as per the extant orders of the parent Department. The officer will not be allowed to join any pension scheme of BSNL. The officer will be governed by the Leave Rules, as followed in the BSNL. BSNL will pay the Leave Salary Contribution and Pension Contribution at the rates notified by parent department.

**6. MEDICAL FACILITIES:**

The deputationists will be entitled to medical facilities as per BSNL Medical Rules.

**7. PROVIDENT FUND:**

While on deputation, the officer will continue to subscribe to the General Provident Fund (GPF) to which he was subscribing at the time of his proceeding on deputation from his parent department, in accordance with the rules of the Fund. Such contribution will be sent to parent department.

**8. LEAVE TRAVEL CONCESSION & CHILDREN EDUCATION ALLOWANCE:**

The deputationist either can opt to retain parent department facility or will continue to be entitled to the Leave Travel Concession and Children Education Allowance as per BSNL Rules from time to time.

**9. INSURANCE SCHEME:**

During the period of deputation, the officer will continue to be governed by the Insurance Scheme of the parent department. BSNL will ensure that the deductions made towards the Insurance Scheme are sent to the parent office monthly in accordance with the rates to be intimated by their parent office.

**10. RESIDENTIAL ACCOMMODATION:**

He/She will be entitled to residential accommodation according to the rules of BSNL

**11. OTHER FACILITIES:**

Such facilities as are not admissible to regular employees of corresponding status in BSNL shall not be admissible to the officer on deputation/Foreign Service, even if they were admissible in the parent organization.

**APPLICATION FOR THE POST OF SR.GM/GM OF TELECOM.  
FINANCE IN BSNL ON DEPUTATION BASIS.**

Passport size  
photograph duly  
attested by the  
present employer

1. Name and Complete Office Address with Telephone No. & E-Mail ID (in Block letters).
2. Residential Address with Phone No.
3. Date of Birth (in Christian era):
4. Whether belongs to SC/ST
5. Name of service of organized Group 'A' Accounts & Finance Service of GOI along with the batch :
6. Educational Qualifications
7. Date of retirement under Central/State Govt. Rules  
.....
8. Post held on regular (i.e., substantive) basis and the date from which held with pay scale ...
9. Details of Employment, in chronological order, enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office/Instt/ Orgn.	Post held	Period		Scale of pay & Grade pay	Nature of duties
		From	To		

10. Important Training/Courses attended
11. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

- |   |                               |                         |
|---|-------------------------------|-------------------------|
| 12. Preferred Places of posting<br>(may give one or more in order<br>of priority) | 1. ....<br>2. ....<br>3. .... | .....<br>.....<br>..... |
| 13. Remarks   |                               |                         |

Date:

(Signature)  
Mobile No.....

**Certification by the Employer/Cadre Controlling Authority:**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relived immediately.

2. Also certified that:-
- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. \_\_\_\_\_
  - ii) His/Her integrity is certified.
  - iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
  - (iv) No major/minor penalty has been imposed on him/her during the last 10 years OR  
A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

\_\_\_\_\_  
(Signature of Employer/Cadre Controlling Authority with Seal)

**Annexure - D**

List of vacant posts of Sr.GM/GM (Fin) in BSNL and its location to be filled on deputation basis

Sl No	Name of the Circle	Post	Station
1	J&K Circle	GM(F)	Jammu
2	Himachal Pradesh Circle	GM(F)	Shimla
3	Odisha Telecom Circle	GM(F)	Bhubaneswar
4	Chhattisgarh Circle	GM(F)	Raipur
5	Assam Telecom Circle	GM(F)	Guwahati
6	NE-1 Telecom Circle	GM(F)	Shillong
7	NE-11 Telecom Circle	GM(F)	Dimapur
8	UP(East)	GM(TR)	Lucknow
9	Gujarat Circle	GM(TR)	Ahmedabad
10	Maharashtra Circle	GM(TR)	Mumbai
11	Kolkata Telephones	GM(TR)	Kolkata
12	Karnataka Circle	GM(TR)	Bangalore
13	Kerala Circle	GM(TR)	Thiruvananthapuram
14	A P Circle	GM(TR)	Hyderabad
15	Tamil Nadu Circle	GM(TR)	Chennai
16	O/o PGM TD Jaipur	GM(F)	Jaipur
17	O/o PGM TD Pune	GM(F)	Pune
18	O/o the PGM TD Ernakulum	GM(F)	Ernakulum

Note:-The above posts are indicative only and are subject to final decision by the BSNL Management as per requirement.



**Brief description of the duties attached to the post of Sr.GM/GM (Finance) in BSNL:**

The main item of work attached to the post of Sr.GM/GM of Telecom Finance in BSNL:

1. All matters relating to Finance & Budget.
2. To advise the Head of Circle on all matters falling within the field of their delegated financial powers and to screen all expenditure proposals required to be sent to the higher authorities and furnish fund availability certificate where prescribed. To evaluate progress/performance of projects and other continuing schemes and to see that the results of such evaluations studies are taken into accounts.
3. To scrutinize all rent and guarantee cases.
4. To examine the new cases of sanctions of posts as per prescribed standards.
5. To ensure financial disciplines in the Circle.
6. To be in overall charge of maintenance of Accounts, settlement of Audit objections. To keep watch over timely issue of TR bills, its realizations. Recovery of old outstanding bills, control over disconnection notices from AO (TR) for nonpayment of bills etc.
7. The general duties and role of GM (Fin)/Circle IFAs are as mentioned above, it may vary according to the requirements and circumstances prevailing in that circle and according to the duties assigned to them by the higher authorities.